

SOE Teaching Policy

The teaching policy protects the young learners, guides volunteer teachers, and ensures fun, high-quality learning.

1. Safety and Rules

- a. Keep kids safe at all times.
- b. Do not be alone with a student.
- c. Teach in open rooms or with other adults near.
- d. Do not share personal phone numbers or social media with students.
- e. Report any harm or bad behavior to the group leader right away.
- f. Do not operate any form of motorized vehicles.

2. Volunteer Conduct

- a. Treat all students with kindness and respect.
- b. Be on time for every class.
- c. Wear neat and clean clothes.
- d. Do not use bad words or yell at students.
- e. Respect all cultures, beliefs, and backgrounds.

3. Teaching and Classes

- a. Plan lessons for kids and teens grade 5th through grade 12th.
- b. Use games, songs, and books to help them learn English.
- c. Adjust teaching style for the student's age and skill level.
- d. Keep classes positive and encourage every child to try.
- e. Avoid heavy punishment; use gentle correction and praise instead.